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Jennice .T. Jeffrey

#2, Eleventh Street,

Techier Village,

Point Fortin, Trinidad 700341

Email: Ecinnej@gmail.com

Cell: 648-1614 or 786-6860

**Objective:** To obtain a challenging and responsible position within an organization that facilitates learning and provide opportunities for development which can continually develop my skills and enhance the business to which I would be employed.

**Availability:** May 16, 2014

* **Personal Information:**
* D.O.B: Jan 28th, 1987
* Nationality: Trinidadian
* **Education**

1991-1998 |Point Fortin Roman Catholic School | Certificate

1998-2001 |Point Fortin Junior Secondary School | Certificate

2001-2002 |George W. Wingate High School| (Transferred)

2003-2005|August Martin High School| New York City High School Diploma

* **CXC/GCE Ordinary Passes**
* Mathematics
* English Language
* Global History
* Integrated Science
* Physical Education.
* **Skills**
* Typing
* Computer Literate, proficient in Microsoft Office
* Great Communication skills and a Quick Learner
* Certificate in Health and Safety Fire Watch by O.S.H.A
* First Aid and C.P.R Trained
* **References**

1. **Mr. Edson Jackson** Safety Officer|

15th street, Techier Village, Point Fortin |

Tel: 1 868-365-5073

1. **Ms. Julene Richardson** Nurse|

Chatam Village, Point Fortin |

Tel: 1 868-799-9319